

Republic of Srpska
UNIVERSITY OF BANJA LUKA
Steering Board

File No. 03/04-3.1123-1/24

Date: 31 May 2024

Pursuant to Article 123 paragraph 1) point (10) of the Law on Higher Education (Official Gazette of the Republic of Srpska, 67/20) and Article 24 the University of Banja Luka Statute, at its 36th meeting held on 31 May 2024 the Steering Board of the University hereby issues the

DECISION
on Adopting the List of Expenses of the University of Banja Luka
for the Academic Year 2024-2025

I

The List of Expenses of the University of Banja Luka for the academic year 2024-2025 is hereby adopted.

II

The List of Expenses of the University of Banja Luka for the academic year 2024-2025 constitutes an integral part of this Decision.

III

Members of the University of Banja Luka may, with the consent of the Steering Board, issue their own lists of expenses for specific services they provide to students and third parties, which are not included in this List of Expenses, provided that they publish them on their website and notice board.

IV

This Decision enters into force on the day of its adoption and will be published on the website of the University of Banja Luka.

Reasoning

In accordance with the proposals of the University of Banja Luka members, with the aim of adopting a single list of expenses for the faculties and the Academy of Arts of the University of Banja Luka, the Steering Board unified the prices of all services that the University of Banja Luka provides to students and third parties, which is why the Decision was made as set forth in the enacting clause.

PRESIDENT
OF THE STEERING BOARD
Prof. Biljana Antunović, PhD, sgd.

Delivered to:

1. The University of Banja Luka members
2. Vice-Rector for Teaching and Student Issues
3. Administration Unit
4. Finance Director
5. A/a

LIST OF EXPENSES

of the University of Banja Luka for the academic year 2024/2025

Serial number	FEES	AMOUNT IN BAM
**TUITION FEES		
Tuition fee for self-funded students at the first study cycle		
1	1.1. Faculty of Architecture, Civil Engineering and Geodesy	2,000.00
	1.2. Faculty of Architecture, Civil Engineering and Geodesy and Academy of Arts Interior Design (a combined studies programme)	3,000.00
	1.3. Faculty of Economics	1,000.00
	1.4. Faculty of Electrical Engineering	2,000.00
	1.5. Faculty of Medicine	4,000.00
	1.6. Faculty of Natural Sciences and Mathematics	1,000.00
	1.7. Faculty of Technology (<i>Chemical Engineering and Technologies, Food Technologies and Industrial Biotechnologies and Textile Engineering</i>)	2,000.00
	1.8. Faculty of Technology (<i>Graphics Engineering</i>)	1,500.00
	1.9. Faculty of Physical Education and Sport	1,000.00
	1.10. Faculty of Philology	1,000.00
	1.11. Faculty of Philosophy	2,000.00
	1.12. Other University of Banja Luka members	1,500.00
Tuition fee for part-time students at the first study cycle		
2	2.1. Academy of Arts – all study programmes	2,000.00
	2.2. Faculty of Security Science (for the students admitted in accordance with the Law on Higher Education (Official Gazette of the Republic of Srpska: 73/10, 104/11, 84/12, 108/13, 44/15, 90/16, 26/19 and 40/20)	440.00
	2.3. Faculty of Physical Education and Sport <i>Sport Sciences</i>	1000.00
	2.4. Faculty of Forestry (for the students admitted in accordance with the Law on Higher Education (Official Gazette of the Republic of Srpska: 73/10, 104/11, 84/12, 108/13, 44/15, 90/16, 26/19 and 40/20)	440.00
	2.5. Other University of Banja Luka members	1,500.00
Tuition fee for students – foreign citizens (foreign students) at the first study cycle*		
3	3.1. Academy of Arts	4,000.00
	3.2. Faculty of Medicine <i>integrated studies of medicine, dentistry, pharmacy and dental medicine</i>	5,500.00
	<i>Study Programme of Medicine in English</i>	8,800.00
	<i>Study Programme of Dental Medicine in English</i>	8,800.00
	<i>Study Programme of Pharmacy in English</i>	8,800.00
	3.3. Faculty of Architecture, Civil Engineering and Geodesy and Academy of Arts Interior Design (a combined studies programme)	3,000.00
3.4. Other University of Banja Luka members	2,000.00	
Tuition fee for self-funded students at the second study cycle		
4	4.1. Academy of Arts <i>Music Arts. Fine Arts</i>	2,000.00
	4.2. Faculty of Architecture, Civil Engineering and Geodesy	1,000.00
	4.3. Faculty of Economics - International Master in Business and Administration	8,000.00
	4.4. Faculty of Medicine	2,000.00
	4.5. Faculty of Natural Sciences and Mathematics	2,000.00

4.6. Faculty of Technology	1,000.00
4.7. Other University of Banja Luka members	1,500.00

Tuition fee for part-time students at the second study cycle		
5	5.1. Academy of Arts	3,000.00
	5.2. Faculty of Economics - International Master in Business and Administration	8,000.00
	5.3. Faculty of Technology	1,000.00
	5.4. Faculty of Physical Education and Sport	1,000.00
	5.5. Other University of Banja Luka members	1,500.00
Tuition fee for students – foreign citizens at the second study cycle*		
6	6.1. Academy of Arts	4,000.00
	6.2. Faculty of Architecture, Civil Engineering and Geodesy	3,000.00
	6.3. Faculty of Economics - International Master in Business and Administration	8,000.00
	6.4. Faculty of Agriculture	750.00
	6.5. All University of Banja Luka members	2,000.00
Tuition fee for self-funded students at the third study cycle		
7	7.1. Faculty of Medicine	4,000.00
	7.2. Faculty of Agriculture	3,000.00
	7.3. Other University of Banja Luka members	3,000.00
8	Tuition fee for part-time students at the third study cycle:	3,000.00
Tuition fee for students – foreign citizens at the third study cycle		
9	9.1. Faculty of Medicine	6,000.00
	9.2. Faculty of Agriculture	3,000.00
	9.3. Other University of Banja Luka members	5,000.00
Review, evaluation and defense		
10	Review, evaluation and defense of the master's thesis	500.00
	Review, evaluation and defense of the doctoral dissertation	Free of charge
ENROLMENT FEES		
11	Renewal of the study year at the first cycle of regular studies for students admitted in accordance with the Law on Higher Education (Official Gazette of the Republic of Srpska, 73/10, 104/11, 84/12, 108/13, 44/15, 90/16, 26/19 and 40/20)	
11a	In cases where a year of study is renewed for the first time, the following are exempted from paying tuition fees for the renewal:	
	1. students – children of fallen and missing RS Army soldiers up to the age of 26,	
	2. students – children of disabled war veterans of the RS Army of the I and II category up to the age of 26,	
	3. students –disabled persons of the RS Army of the I to the V category,	
	4. students with disabilities and	
11b	5. students - children without both parents up to the age of 26.	
	Of the defined tuition fee amount for the renewal, in cases where they are renewing a year of study for the first time, 50% is paid by the following categories of students:	
	1. students - children of the III to VI category of disabled war veterans of the RS Army up to the age of 26.	Proportional to the number of failed exams. The basis for calculation is 50% of the defined price of tuition fee

11c	Full-time students from families of two or more students studying in the first cycle of studies at public higher education institutions in the Republic of Srpska up to the age of 26 pay 50% of the amount of the defined tuition fee, i.e., pay 50% of the amount defined as a fee for the renewal of the year in cases when students from this category renew a year of study for the first time.	
12	Renewal of the study year at the second cycle of regular studies for students admitted in accordance with the Law on Higher Education (Official Gazette of the Republic of Srpska, 73/10, 104/11, 84/12, 108/13, 44/15, 90/16, 26/19 and 40/20)	
12a	In cases where a year of study is renewed for the first time, the following are exempted from paying tuition fees for the renewal:	30% of the defined tuition fee
	1. students – children of fallen and missing RS Army soldiers up to the age of 26,	
	2. students – children of disabled war veterans of the RS Army of the I and II category up to the age of 26,	
	3. students –disabled persons of the RS Army of the I to the V category,	
	4. students with disabilities and	
12b	5. students - children without both parents up to the age of 26.	
	Of the defined tuition fee amount for the renewal, in cases where they are renewing a year of study for the first time, 50% is paid by the following categories of students: 1. students - children of the III to VI category of disabled war veterans of the RS Army up to the age of 26.	
13	Renewal of the study year at the first cycle of self-funded students	Proportional to the number of failed exams. The basis for calculation is 50% of the defined price of tuition fee
14	Renewal of the study year at the second cycle of self-funded students	30% of the defined tuition fee
15	Renewal of the study year at the first and the second cycle of part-time studies	The fee for one failed exam is BAM 60.00. The total fee for failed exams is obtained by multiplying the number of failed exams with the amount of fee for one failed exam.
16	Renewal of the study year at the first and the second cycle of students – foreign citizens (foreign students)	Proportional to the number of failed exams. The basis for calculation is the amount of tuition fee defined for the students – foreign citizens.
17	Renewal of the study year at the third study-cycle, regardless of the number of failed exams	30% of the defined tuition fee

	Renewal of the undergraduate student period	
18	- semester verification - upon the exam carried forward	BAM 42.00 BAM 20.00
19	Administrative costs for enrolment in the I, II, III study-cycle – qualifying exam	BAM 70.00
20	Administrative costs for enrolment in the study programmes taught in English	BAM 200.00
21	Administrative costs for the semester enrolment	BAM 42.00
22	Semester verification fee for students who, for unjustified reasons, failed to verify the semester	BAM 50.00
23	Semester verification fee for students who, for unjustified reasons, failed to verify the semester for the study programmes taught in English	BAM 500.00
24	Exam registration fee	Free of charge
25	Fee for the fourth and each subsequent examination (the first three examinations in each academic year are free of charge)	BAM 20.00
26	Fee for taking an exam before the Commission	BAM 30.00
27	Registration and defense of the final, i.e., graduation thesis	Free of charge
28	Fee for the material costs of the first enrolment	BAM 20.00
29	Fee for issuing a diploma and graduation certificate	BAM 100.00
30	Fee for the early issuance of diploma	BAM 200.00
31	Fee for issuing a duplicate diploma	BAM 50.00
32	Fee for the issuance of a duplicate student's transcript booklet	BAM 25.00
33	Fee for issuing a duplicate supplement to the diploma	BAM 25.00
EQUIVALENCE AND RECOGNITION		
34	Equivalence of previously acquired degrees with new degrees	BAM 300.00
35	Recognition of foreign higher education documents of undergraduate studies and first-cycle studies	BAM 500.00
36	Recognition of foreign higher education documents of postgraduate studies and second-cycle studies	
	36.1. Faculty of Agriculture	Free of charge
	36.2. Other University members	BAM 1,000.00
37	Recognition of foreign higher education documents of third-cycle studies	BAM 1,200.00
38	Request for equivalence	BAM 30.00
39	Fee for the recognition of exams from another higher education institution	BAM 20.00 upon the exam carried forward

40	Fee for the recognition of exams taken during the exchange period of University students at other higher education institutions	Free of charge
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OTHER FEES		
41	Certificate of passed exams and grade point average during studies (only for graduated students)	BAM 30.00
42	Transcript and recognition of exams when transferring to another study programme of the University of Banja Luka	BAM 50.00
43	Fee for all other certificates that are issued at the request of students who have withdrawn and graduated	BAM 30.00
44	Certificate at the request of the citizen	BAM 30.00
45	Withdrawal form at the request of the student	BAM 100.00
46	Transcript of the curriculum	BAM 30.00
47	Transcript of the curriculum in English	BAM 300.00
48	Duplicate certificate of graduation	BAM 15.00
49	Checking the authenticity of the document	
	a) If the applicant is a natural person	BAM 30.00
	b) If the applicant is a domestic legal entity (unless the applicant is exempted on the basis of a special regulation)	BAM 50.00
	c) If the applicant is a foreign legal or natural person	BAM 200.00
50	Fee for the regulation of student status in accordance with Article 75 paragraph (4) of the Law on Higher Education (Official Gazette of the Republic of Srpska, 67/20)	BAM 200.00

* The category "foreign citizens" does not apply to students who are citizens of the Republic of Serbia

** Deans of the members can approve the payment of tuition fees in several installments per semester, whereby the payment of tuition fees for the winter semester are to be made no later than 31 December 2024, and payment of tuition fees for the summer semester should be made no later than 30 June 2025

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Date: 31 May 2024

**PRESIDENT
OF THE STEERING BOARD
Prof. Biljana Antunović, PhD, sgd.**